SNOWFLAKE HOLIDAY MARKET
November 21, 2026 10:00 am – 3:00 pm

VENDOR APPLICATION

Name: _____ **Company:** _____

Street address: _____

City/Town: _____ **Postal Code:** _____

Phone: _____ **Email:** _____

Product to be sold at the Market (*please feel free to include some pictures with your application!*):
_____

Production Location: Home / Farm / Business / Other _____

Address of production if different from above: _____

Is a **special license required** for the production or sale of your product? Yes / No _____

If you answered 'Yes', you must provide a copy of the license at time of application.

I hereby apply to be a vendor at the Snowflake Holiday Market.

Once I have received notice of acceptance, I will submit a payment of $40/table (and two chairs) rental within 7 days.

I understand that space is allocated on a first come, first serve basis.

Do you have any specific requests such as wall space, signage, plugs or tables? _____

_____

I have read the vendor information and rules governing the event and agree to abide by them.

Applicant Signature: _____ **Date:** _____

Vendor Information & Rules

MARKET VENDOR FEE

Fee will be **$40 per table and booth space**. This will include two chairs for vendor use. All proceeds will go to the Cooks Creek Community Center and be used towards future programming and community events. E-transfer will be the preferred method of payment. Once you receive your notice of acceptance, you will have 7 days to remit payment to ccccpayments@gmail.com Please indicate the following with the transfer: ***Snowflake Holiday Market/Your Name/Company Name***.

BOOTH SPACE

Each vendor will be assigned a table and booth space within the centre. You will be provided **one** 6 foot by 2 ½ foot wide rectangular table and two chairs. Access to power is limited, please list your needs in the special requests area above. **NO EXTENSION CORDS WILL BE ALLOWED ACROSS AISLES.** Booths will be pre-assigned and numbered for your convenience prior to the event.

RESPONSIBILITIES

Vendors are to abide by CFIA Labelling requirements and also must adhere to Farmers' Market Guideline #HPU22-01 (gov.mb.ca) and follow Health Manitoba requirements for safe food handling. Vendors are to follow all Manitoba Health and Canadian Food Inspection Agency regulations in regards to labelling, food handling, and sampling.

RULES AND EXPECTATIONS

Vendor set up will begin at 8:00 am. Take down can begin at 3:00 pm. Please be courteous of all vendors and shoppers by staying for the full event. If you are fortunate enough to sell out, stick around to promote your business! Leaving early and having gaps or empty tables at the market is not conducive for achieving a successful event. Of course, there are always exceptions for emergency situations.

All vendors must work as a team to keep the site tidy. Please notify event personnel for any issues such as full garbage cans, spills, assistance with set-up or take down or any other site concerns.

We want the experience for everyone to be successful. Vendors who are unethical, copy other vendors products and ideas without permission, bring inferior products, are rude or disrespectful, have discount clearance sales, or receive serious complaints from customers and/or other vendors, may not be permitted to come back to future events at the discretion of the board.

CONTACT

Applications to be sent to **cookscreekprogramming@gmail.com.** Please allow as much time as possible for cancellation to allow for another to participate. Refunds may be provided at the discretion of the board.

If you are unable to attend or must cancel last-minute, require additional info, or have any other inquiries please contact **Katherine Dancho, Program Director,** *via email at* **cookscreekprogramming@gmail.com** *or call/text* **204-223-6671.**